

## Introduction of GTN Guarantor Service



### About GTN

GTN is a guarantor company for foreigners who plan to sign an apartment lease contract in Japan. GTN provides support in Japanese, Korean, Chinese, English, Vietnamese and Nepalese. Please feel free to contact us.



### ※What is a Guarantor?

A guarantor is required when you apply for a rental house. The guarantor has a responsibility to pay the rent if the tenant fails to pay the rent on time.

The guarantor generally should be someone close to you such as your family member. Since there are difficulties to find a guarantor person for foreigner, many of them use a guarantor company instead.

### ■ Initial Guarantor Service Fee

(This fee is for GTN to become your guarantor company)

**30%~100% of the monthly rent** (It depends on the properties.)  
※Minimum guarantor service fee is 20,000 Yen.

e.g. If your monthly rent is 50,000 Yen, your guarantor service fee will be 20,000 Yen instead of 15,000 Yen.

### ■ Annual Guarantor Service Fee **10,000Yen/year**

※You will be required to pay annual guarantor fee every year.  
The bill will be sent to your apartment. Please make payment at convenience stores near you.

### GTN Screening Process

#### ■ Required documents for screening ※Please submit to your real estate agency.

- ① Resident Card – Copy of front and back (Alien Registration Card is also available)
- ② Student Card – Copy of front and back (Admission letter or letter of acceptance is also available in case you do not have.)
- ③ Passport – Copy of the page with your photo

#### ■ Emergency contact information ※Please submit this information to your real estate agency.

- ① One of your parents
- ② One of acquaintances who live in Japan (One of your friends is also OK, regardless of nationality)

#### ■ From finding an apartment to GTN screening

- ① Please apply for a rental apartment to the agency which has a partnership with GTN.
- ② Please fill out GTN's application form as well when you fill out the application for moving in.
- ③ Please submit the copy of your resident card, student card and passport.
- ④ GTN will contact you for screening. ※You will get a call from 03-5956-6303.
- ⑤ GTN will also contact your parent and acquaintance for screening.  
※ Please notify your emergency contacts that we, GTN, will contact them for screening.
- ⑥ After the screening is fully finished, please fill out GTN's contract and seal (or sign) on it.

**GTN supports all foreigners for their pleasant life in Japan !**

If you have any problem while living in your apartment, please contact our Trust Call Center.  
We provide multilingual support (Japanese, Korean, Chinese, English, Vietnamese and Nepalese)

**03-5155-4674 (10:00~18:30)**



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